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**COURSE TITLE:** SUPERVISORY SKILLS FOR SUPERVISORS AND MANAGERS

**TRAINING PROVIDER:** BRUNEI INSTITUTE OF LEADERSHIP AND ISLAMIC FINANCE (BILIF)

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### **COURSE OBJECTIVE**

Having effective staff members and an effective team around is crucial in delivering business goals and objectives. However, it is an area that is often left to chance, which can lead to de-motivated staff who do not feel part of the business and consequently do not perform.

This highly interactive 2 days training programme is designed to provide supervisors, officers and new managers with the essential and key management and people leadership skills and techniques to lead and manage the staff and team. This training programme looks at what it takes to lead and manage an effective staff and team and how you can get the best out of the people in it by understanding the role of leader, both personally and from the point of view of the team.

The course materials will help to develop anyone that leads a team or is involved in a leadership role. It is also useful for those who need to develop their leadership skills as a new supervisor, officer or manager.

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### **KEY COURSE INFORMATION**

- Course Fee: \$900.00
- Training Duration: 2 Days
- Mode of Training: Face to Face
- Language of Delivery: English
- Level: Basic
- Venue of Training: BILIF

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### **ENTRY REQUIREMENT**

N/a

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### **CERTIFICATION**

Certificate of Participation

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